



ADP Electrical and Training (PTY) Limited

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TRADE TEST COURSE BOOKING NEW ARPL PROCESS

- 1) Learner must apply with ADP Electrical and Training.
- 2) Payment must be done upon registration. **To avoid high banking costs, cash payments must be made via ATM.**
- 3) All learners must submit their documentation in person to ADP Electrical and Training Head Office.
- 4) The first 1st day you will write your ARPL exam at the Trade Test Centre.
- 5) 15 working days (three weeks) training for Trade Test exam.
- 6) When finished with their trade test exam and the learner was found competent, certification will follow from the QCTO **(We cannot provide you with a time limit).**
- 7) No refund policy on deposit.

The following documentation must be submitted by hand or door to door courier.

- ✓ 1 x Application form
- ✓ 1 x Curriculum Vitae (CV) must be complete, **accurate and up to date.**
- ✓ 1 x Certified copy of your ID
- ✓ 1 x Certified copy of your highest school qualification.
- ✓ 1 x Certified copy of service letter/s from current and/or previous employers as per the CV.
- ✓ Affidavit from the SAPS (only if the company has closed down.)

Required Qualifications

The below information is for ALL Trades and information taken from a letter from The National Artisan Moderation Body (NAMB), a unit within the Department of Higher Education and Training Sector.

- A minimum of three (3) years working experience.
- 19 years of age.

Includes:

- 1) Application
- 2) ARPL Exam
- 3) Trade Test Preparation, Trade Test Exam
- 4) Stationery and Manual

The learner must bring the following:

- 1) Scientific calculator **(with square root function)**
- 2) Highlighters and exam pad (for diagrams)
- 3) PPE clothing overall pants, jacket and safety shoes
- 4) 1 x MT876 True RMS Multimeter **(Can be bought through ADP Electrical and Training.)**